

Minutes for January 9, 2018
Board of Library Trustees
Falmouth Public Library
300 Main Street, Trustees Room
Falmouth, MA 02540

Present: Trustees Lysbeth Abrams, Marilyn Zacks, Kathleen Murray, Lindsay Hopewood, Sylvia Szulkin, Jerome Fanger
Library Director: Linda Collins, Assistant Library Director, Jennifer Woodward
Absent: J. Fenwick

The meeting was called to order at 6:45 by Chair Lysbeth Abrams

1. Review and Approval of Minutes: The minutes of December 12, 2017 were reviewed; K. Murray moved to accept the minutes as written, seconded by L. Hopewood. The minutes were approved unanimously.
2. Correspondence: L. Abrams acknowledged 3 donations.
3. Treasurers Report: J Fanger announced we are in good shape. K. Murray and L. Abrams will be able to sign checks while J. Fanger is away. J. Fenwick can also sign once she is back.
4. Chair's Report: M. Markoff reported Friday is day the CCF report is due. K. Murray and L. Abrams attended the ethics meeting held by the Town of Falmouth and found it very interesting. The legislative breakfast is off for January and is not rescheduled. The check we sent will be returned.

North Falmouth: A small group is opposed to a new library. A 6000 square foot building is wanted but the architect is presenting 8000 square feet. There is a Planning & Design grant for \$38,000. that includes a feasibility study for a basic conceptual design. The cost for the potential new building is unknown as building would be 5 years down the road.

5. Committee reports
Policy Committee is working on the bylaws.
Resource Committee: nothing to report at this time
Building and Grounds: Power surges blew out some heating circuits Friday and Saturday. In the event of an emergency, the Library is not considered a shelter but rather a warming and recovery center.
6. Assistant Library Director's Report: Jennifer Woodward
The Temple of Flora needs to go to the Northeast Document Center in Andover for a free evaluation. They have said it should not be exposed to light and will suggest how to

exhibit it. Does town insurance cover a valuable piece of art? J. Woodward will ask about insurance before going to Andover.

A lot of books will be weeded from the adult collection. Shelf space is maxed out. To be eligible for state aid, 13% of the budget must be spent on materials. Removed books go to the Friends for the annual book sale. The new Express collection replaces the rental collection. Books cannot be reserved but will be available on a walk-in basis only.

7. Library Director's Report: Director Linda Collins

Six new chairs are needed and have been chosen. Cost is \$1117 each. K. Murray made a motion to purchase the chairs to replace old chairs. L. Hopewood seconded and all approved.

The Library would like to send two representatives to the Public Library Association Meeting in Philadelphia. It is a 4-day meeting and \$500 is being requested for expenses for each representative. M. Zacks made a motion to accept the request. S.Szulkin seconded and it was approved.

Additional hours are needed on Tuesday and Wednesday mornings at the main library. The Library will address this proposal next year. This would cost the town an additional \$57,000 a year. Two part-time positions will be requested.

8. Ongoing Business: S. Szulkin reported the Support Fund is working on a reading garden in East Falmouth. The group would like to come to the next Trustees meeting to present their ideas. The East Falmouth branch will be participating in the Project Bread free lunch program which will be available for the children this summer. The area near the library in the 02536 zip code qualifies for the program

J. Fanger moved to adjourn at 8:00 pm L. Abrams seconded and all approved.

*Respectfully submitted,
Lindsay Hopewood, Corresponding Secretary*