

**Falmouth Public Library Minutes for November 14, 2017**

**Meeting of the Board of Library Trustees**

Falmouth Public Library,  
300 Main Street, Trustees Room  
Falmouth MA 02540

Present: Trustees Lysbeth Abrams, Chair; Jerome Fanger; Judith Fenwick; Kathleen Murray; Sylvia Szulkin; Marilyn Zacks; Assistant Library Director: Jennifer Woodward

Absent: Lindsay Hopewood; Library Director: Linda Collins

Guests: S. Miele, Friends of Falmouth Public Library; and J. Alai, League of Women Voters observer.

The meeting was called to order at 6:45 p.m. by Chair Lysbeth Abrams.

1. **Friends of Falmouth Public Library:** S. Miele (for L. Miele) reported that the Holiday Book Sale is on track; and a book nook has been installed at the renovated bus station.
2. **Review and Approval of Minutes:** Judy Fenwick  
On a motion by Murray and seconded by Szulkin, the minutes of October 10, 2017 were approved unanimously as amended.
3. **Correspondence:** Lysbeth Abrams presented information on recent donations to the Trustees, including two anonymous donations.
4. **Treasurer's Report:** Jerome Fanger  
Fanger reviewed the Eastern Bank and Morgan Stanley accounts and stated that accounts were in good shape. On a motion by Murray, seconded by Szulkin, the Treasurer's report was unanimously accepted.
5. **Chair's Report:** Lysbeth Abrams  
Abrams presented a request by the College Light Opera Company for use of the Library grounds for their annual concert on July 1, 2018. A signed Grounds Use Policy form was included, and the request was approved by the Board.  
Abrams advised that the Chair's annual report to the Board of Selectmen is scheduled for November 20.
6. **Committee Reports:**  
North Falmouth Library Building committee meetings held October 8 and November 1 with Stephen Hale (architect), landscape, engineering, and Town representatives. Feasibility review of the project is due to Board of Library Commissioners on January 15, 2018.  
Policy Committee: Murray reported that the committee has been meeting monthly on revisions to the bylaws.  
Resource Committee: Fanger requested meeting of the Resource Committee for November 18 at 10:00.
7. **Assistant Library Director's Report:** Jennifer Woodward reported:  
Capital projects for security gates, phone system and replacement window design passed at November Town Meeting.  
The new library server is scheduled for installation on December 8.  
East Falmouth Library branch improvements are progressing with particular attention to parking issues.  
Sunday hours have been added 1:00-5:00 p.m. from November to April.
8. **Ongoing Business:** Marilyn Zacks updated on the Temple of Flora portfolio including binding issues, removal of the library stamp on each sheet, location and details for a proposed glass display case.
9. **Executive Session:** Motion by Szulkin to move into executive session to discuss litigation. It is expected that public session will not resume; seconded by Fanger. The motion was unanimously approved by voice vote: Abrams:Aye, Fanger:Aye, Fenwick:Aye, Murray:Aye, Szulkin:Aye; Zacks:Abstain.

Respectfully submitted,  
Judith Fenwick, Corresponding Secretary