

Falmouth Public Library Minutes for December 12, 2017

Meeting of the Board of Library Trustees

Falmouth Public Library,
300 Main Street, Trustees Room
Falmouth MA 02540

Present: Trustees Lysbeth Abrams, Jerome Fanger, Judith Fenwick, Lindsay Hopewood, Kathleen Murray
Library Director: Linda Collins; Assistant Library Director: Jennifer Woodward
Absent: Sylvia Szulkin, Marilyn Zacks
Guests: J. Alai, League of Women Voters observer.

The meeting was called to order at 6:45 PM by Chair Lysbeth Abrams.

1. Friends of Falmouth Public Library: L. Miele not in attendance; report on Friends activities covered in report below by J. Woodward.

2. Review and Approval of Minutes: The minutes of November 14, 2017 were reviewed; motion to approve as amended by K. Murray, second by J. Fanger. The minutes were approved unanimously with amendments.

3. Correspondence: L. Abrams acknowledged recent donations to the Board of Trustees and reminded fellow officers on the process for depositing and formally acknowledging donations to the Board.

4. Treasurer's Report: J. Fanger reported that the Resource Committee had met and agreed to reduce the board's equity exposure. He presented a verbal report on the Eastern Bank account. Motion to approve the Treasurer's report by K. Murray, second by L. Abrams. Report approved unanimously.

5. Chair's Report: L. Abrams reported that the verbal annual report was delivered on November 20 at the Board of Selectmen's meeting. Other Board members in attendance at the Selectmen's meeting were pleased with the acceptance of the report.

The chair reported that a diseased elm tree was removed by the DPW as a safety precaution from the front library lawn. There was discussion on replacement of the tree as to what kind of tree and location for the replacement.

6. Committee Reports:

Policy Committee: K. Murray reported on the ongoing work of the Committee in revising the by-laws.

Resource Committee: reported above as part of Treasurer's report.

Building and Grounds Committee: L. Hopewood had nothing to report.

7. Assistant Library Director's Report: J. Woodward advised the Board of the upcoming Cape-wide CLAMS Legislative Breakfast on Jan. 26, 8:30 at the Falmouth Public Library. This annual breakfast is a good opportunity for the Board and Directors to meet with Cape legislators and other CLAMS libraries' staff and boards. On motion by L. Abrams and second by L. Hopewood, the Board approved a \$100 donation to CLAMS.

J. Woodward reported on behalf of the Friends of the Falmouth Public Library that the Booknook had been installed at the renovated bus station; and the Holiday Book Sale netted \$9,000.

8. Library Director's Report: L. Collins led a discussion on the FY19 budget. The process under the current budget policy allowed for 2.3% growth for 2019, keeping in mind that Library union negotiations

are ongoing since the union has been two years without a contract. The Library's proposed budget as submitted is for \$2,020,137. There followed a discussion of the possibility for increased hours at Main for Tuesday/Wednesday from 9:30 AM- 1:30 PM which is not covered in the proposed FY19 budget. This will be discussed further.

The Director updated the Board on the installation of the new phone system (as voted at November Town Meeting); the upgrading of the safety/security gates; and the installation on December 12 of the new server for the Library. Replacement of 6 chairs in the periodical area was discussed and approved. Discussion on the possible gift of an upright piano to the Library ended with a decision that the we were not interested in the piano for reasons of its condition.

The Director's report ended with the showing of the Lloyd Lillie model of "Young Reader on Boulder" which was a 1987 study for a statue that was never completed. The model was, however, recently cast in bronze and will be on display at the Library.

9. Ongoing Business: The switch of secretary responsibilities will be effective as of this meeting for J. Fenwick to assume the role of Recording Secretary and L. Hopewood to become the Corresponding Secretary until next year's reorganization meeting after the annual town election.

There being no further business, J. Fanger moved to adjourn, second by L. Hopewood. Meeting adjourned at 7:50 PM.

Respectfully submitted,

Judith Fenwick,
Recording Secretary