

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS
Falmouth Public Library

The Falmouth Public Library attempts to serve the entire community. Selection of books and other materials is guided by community interest and demand and is grounded in the library's Collection Development Policy. If you feel that a particular item is not suitable for inclusion in the Library's collection, please fill in the form below and give it to a librarian or send to:

Library Director
Falmouth Public Library
300 Main Street
Falmouth, MA 02540

Books and other materials

Title _____

Author _____

Publisher and Date

Type of material (book, video, etc.)

Your name _____ Phone _____

Address

Do you represent:

Yourself _____ An organization (name) _____

Please summarize your reasons for requesting reconsideration of the work:

1. Did you read the entire work? _____ If not, what parts? _____

Approved by the Board of Trustees: July 2016

The Falmouth Public Library Board of Trustees reserves the right to alter, amend, or terminate this policy.

2. Are your objections based on age of the potential user or to the point of view expressed?

3. What do you believe is the theme or intent of this work?

4. Are you aware of judgments of this work by reviewers or critics?

5. What action would you like the library to take in regard to this work?

6. What work would you recommend that would, in your judgment, be more appropriate.

What happens to this form once I have completed it?

The request goes to the Library Director who consults with the Collection Development Team or the Children's Librarian, depending on the type of material being questioned. The Director then drafts a recommendation based on such factors as the information provided by the user, how well the item meets the criteria for materials selection, consultation of review sources for the item, how the item fits in with the overall collection, personal examination and consultation with appropriate library staff. The library director then responds with the decision in writing.

Individuals who still have concerns about the material may request a hearing before the Board of Trustees of the Falmouth Public Library by making a written request to the Chair of the Board. The Board reserves the right to limit the length of presentation and number of speakers at the hearing. After receiving testimony from the public and from the Library Director, the Board will decide, based on Library Policies, whether to uphold or override the decision.

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