

Board of Library Trustees
Falmouth Public Library, Trustees Room
Minutes for October 10, 2017

Present: Trustees L.Abrams, J. Fanger, S. Szulkin, J. Fenwick, K. Murray, L. Hopewood, Library Director: Linda Collins, Assistant Library Director, Jennifer Woodward
Guest: Leonard Miele, Friends of FPL

The meeting was called to order at 6:45 by Lysbeth Abrams

1: Friends of FPL Business: The newsletter is being printed. The Christmas Book Sale is being readied. Bill English died and will be greatly missed.

2: Falmouth Public Library Support Fund, Inc. Report: Sylvia reported a meeting was held on 9/23. The plan is to raise \$ for a children's outdoor reading garden. Joe Netto and Bob Ripley are working on publicity. Plans were emailed to Leslie Morrissey in Paris.

3: Review and approval of minutes: The August 8 minutes were reviewed. K. Murray moved to approve amended minutes. J. Fenwick seconded and they were approved by all. September 12 minutes were amended. K.Murray moved to approve amended minutes. J. Fenwick and S. Szulkin seconded and they were approved by all.

4: Correspondence: Lysbeth will review later.

5: Assistant Library Director's report: Jennifer reported the library is fully staffed. The library is a disaster recovery sight using the state's disaster plan as a template. There is a series of trainings on how to save collections and know your building. Disasters include active shooters, floods etc.

6: Library Director's Report: Linda reported the library is limited to a 2.3% budget increase. Sunday November 5 is the first Sunday the main branch will be open this Fall. The finance committee would like more technology in the operating budget. The budget needs to be submitted to the town by 11/3 and will be reviewed by us at the 12/12 meeting. Money for the design of the library windows was not approved as part of the capital improvement plan. Phones and security system were approved. North Falmouth Building Committee met with the architects. The committee will meet with Stephen Hale on 10/18.

7: Treasurer's Report: The August 31 report from Eastern Bank and the Morgan Stanley report were given. There was discussion about \$ for adult programming being increased and it was decided to wait until it was requested.

8: Chair's Report: Lysbeth will report to the selectmen on Monday 10/30. It was requested that she ask why we were left out of the annual report.

9: Committee Reports: The Policy Committee will meet at 4 PM on 11/3. There is a lot of work to do still on the bylaws.

10: Ongoing Business: No new or unfinished business. The staff appreciation dinner will be 10/19 at Linda Collins'. She will send out directions.

S. Szulkin moved to enter executive session to discuss litigation issues and not return to open session. J. Fenwick seconded and the Board approved the motion unanimously by the following voice vote: Abrams: Aye, Fanger: Aye, Hopewood:Aye, Fenwick: Aye, Murray:Aye, Szulkin:Aye. Open session adjourned at 7:45.