

BOARD OF LIBRARY TRUSTEES

November 9, 2016, 6:45 p.m.

**Falmouth Public Library Main Building
300 Main Street, Trustees' Room
Falmouth, MA 02540**

Meeting called to order at 6:45 p.m.

Attending: Linda Collins, Acting Director; Lysbeth Abrams, Chair; Otis Porter; Kathleen Murray, Lindsay Hopewood, Marilyn Zacks

Absent: Jerome Fanger, Sylvia Szulkin

Correspondence: Thank you from staff; thank you from Peggy Szuplat read by all board members.

Arts Alive request for lawn use unanimously approved on Porter's motion with second by Hopewood.

In- house report: Collins reported meeting with two people interested in archeological exploration at North. They are supportive of the library plan and the item on the warrant regarding matters relating to N. Falmouth plan. North Falmouth Library draft MOU was circulated and concept of that agreement was moved by Porter and seconded by Murray. Vote was unanimous to approve generally stated agreement pending review by Town Counsel.

Applications for Library Director vacancy were discussed in terms of timeline and the consensus was unanimous to extend the time for receiving applications. On a motion by Zacks seconded by Porter, the Board voted unanimously to re-issue a search notice with a closing date of Dec. 30. The Board considered other methods for search if this effort was not productive.

Budget was reviewed and presented to the Town. There are not any problems anticipated with this submission.

HVAC: A review of the systems found that minor fixes will help upgrade the system and the charge of 1,500.00 for the survey was found to be acceptable.

Holiday work schedule: The union contract gives library staff Christmas Eve as a holiday. This year Christmas Eve falls on a Saturday. Because half the library staff work on Fridays and the other half on Saturdays, it was proposed the Library be closed on both Friday and Saturday. Unanimously approved on motion by Porter and second by Hopewood.

Staff will have a sensitivity workshop training session on Nov. 30.

Treasurer's report deferred until next meeting.

Chair's Report

Bike rack MOU with Bikeways Committee has been signed.

Notes from exit interview with Leslie Morrissey were distributed. The comments were helpful regarding what to consider in a search for a new director.

On a motion by Porter seconded by Zacks the Board voted to adjourn the open meeting at 7:40 p.m. A motion to enter executive session was made by Murray, seconded by Abrams and unanimously approved on the following voice vote: Abrams: AYE; Porter: AYE; Murray: AYE; Hopewood: AYE; Zacks: AYE. Abrams announced that the Board would not be returning to open session.

Submitted by Marilyn Zacks, acting as secretary in Sylvia Szulkin's absence.