

**BOARD OF LIBRARY TRUSTEES**  
**February 14, 2017, 6:45 p.m.**  
**Falmouth Public Library Trustees' Room**  
**300 Main Street**  
**Falmouth, MA 02540**

Present: Lysbeth Abrams, Lindsay Hopewood, Kathleen Murray, Otis Porter, Marilyn Zacks,  
Acting Director Linda Collins, Friends Liaison Leonard Miele  
Absent: Jerome Fanger, Sylvia Szulkin

1. Friends' Report: Leonard Miele

- (a) Two new outside book bins have been installed. The two new bins hold more than original one bin arrangement.
- (b) Joy of Learning: Two courses are in place—the History of Islam and the History of the U.S. Navy.
- (c) The Summer Book Sale is set for Saturday July 1 through Thursday July 6.  
Friends seek clarification of roles of Friends funds and Library Support funds.  
Noted: The Support Fund web page has been updated.

2. Correspondence: Lysbeth Abrams

- (a) A donation has been made to the Library in memory of Helen Erickson by her children.
- (b) A donation has been made to the library by the U.S. Coast Guard in appreciation for the courtesies of room use and staff welcome.

3. Minutes: review has been deferred to the March meeting due to Secretary's absence.

4. Acting Director's Report:

- (a) There are two open tech positions and interviews are underway. A temporary aide position is also open.
- (b) Work is being done to correct the automatic system for the lights so they will not be on when Library is closed.
- (c) The manager of a local bank has offered surplus plastic bags to the library. The Trustees have accepted that offer for rainy day use.
- (b) Post card collection from Bob Gunning has been offered for Library use. An interesting historical collection which will be scanned.
- (c) Building maintenance issues have been addressed.
- (d) Mosaics: A set of twenty -six alphabet mosaics has offered to the Library for purchase. Discussion viewed pro's and con's and decision has been deferred until entire Board can discuss the proposal.
- (e) North Falmouth expansion project: Research is still being done on land issues relating to proposed changes to the North Falmouth Library. The Building and Grounds committee has been designated to help in fact- finding and will report back to Board.

- (f) The Dell computer bill has been resolved. The error was Dell's and all is now correct.
- (g) Citizen's Academy: cancellation due to inclement weather. The Library will wait to hear about future date.
- (h) Adult Programs: a list was distributed with tentative costs for adult programs proposed by the staff. Chair Lysbeth Abrams cited the need for a program budget. The program budget will be included as a future agenda item.
- (i) The Trustees were reminded that an election cycle is coming up and papers need to be obtained in March.

Respectfully submitted,

Marilyn G. Zacks, acting secretary